



**Pendine Community Council Meeting
Wednesday 13th November 2024 7.30pm
Llanmiloe Resource Centre**

1	<p>Welcome, Apologies and Introductions :</p> <p>Present: Andrew Shaw (Chair); Steve Rundle; Hayley Thomas; Emily Bevan-Jones (Clerk).</p> <p>Apologies: Cllr Sara Bruce-Goodwin</p> <p>No members of the public present.</p>	
2	<p>Declarations of Personal Interest:</p> <p>Emily Bevan-Jones (Clerk) declared an interest regarding the discussion on the Clerk's hours.</p>	All
3	<p>To sign as correct minutes of previous meeting:</p> <p>The minutes of the council meeting held on 16th October 2024 were reviewed and signed as a true and accurate record.</p>	All
4	<p>Council Finance:</p> <p>The Clerk presented the council's monthly finance statement. All payments requiring approval were authorised and signed by the Chair. The monthly bank reconciliations were also reviewed, approved, and signed by the Chair.</p> <p>Additionally, the Clerk shared the council's current budget position.</p> <p>It was noted that the most recent VAT quarter had been submitted to HMRC, with the VAT due being less significant than initially predicted due to some offsetting expenditure.</p> <p>The Clerk is now drawing funds for motorhome park costs directly from the Motorhome Park current account and reimbursing the main current account.</p>	Clerk
5	<p>Planning Matters:</p> <p>None.</p>	All
6	<p>Ice Cream Tender:</p> <p>The Ice cream tender was discussed as a confidential matter. The Council made a decision on the award of the tender, in line with relevant procedures, and it will be formally awarded on 22nd November 2024.</p>	All
7	<p>Motor Home Park: Winter Pricing and NET Income Analysis:</p> <p>The estimated net income after deductions was shared with the Council. This estimate did</p>	

	not account for VAT liability. Based on this, the Council agreed not to run any offers over the winter period, as doing so could potentially result in operating at a loss.	All
8	<p>Winter Maintenance:</p> <p>It was agreed that the winter maintenance schedule would be addressed after the Christmas event, due to time constraints at present.</p>	All
9	<p>RNLI Provision:</p> <p>The RNLI provision for the upcoming 2025 season was discussed. Due to cost recovery protocols implemented by the RNLI, this service is becoming increasingly unsustainable for the community council. Pendine is generally considered a safe beach, and the Council must carefully consider the value for money of this provision.</p> <p>Alternative arrangements, such as providing first aid training for staff, were suggested to ensure some level of cover during the peak season. Additionally, the Clerk was requested to obtain a report of incidents from the past season to assist the Council in making an informed decision.</p>	All
10	<p>Christmas Preparations Operational:</p> <p>This agenda item was covered in the volunteer meeting, which took place prior to the main council meeting.</p> <p>The following arrangements were discussed and agreed upon during the meeting:</p> <p>Motif Lamp Positioning: It was resolved that the motif lamps will be secured using appropriate clamps to prevent movement, addressing the issues experienced during last year's event.</p> <p>Christmas Lights Installation: The installation of Christmas lights on the streetlights is planned for the weekend prior to the Christmas event. This will allow for the container to be cleared and utilised as Santa's Grotto on 30th November.</p> <p>Additional Lighting: The Clerk was authorised to release funds for the procurement of additional lighting for the Christmas event, as approved in the financial statement.</p> <p>Further Provisions: The Clerk and Chair will review additional requirements for the Christmas lighting provisions and identify a suitable solution for the Christmas tree lights by the Beach Hotel. This follows damage sustained to the lights during adverse weather conditions last year, with measures to be implemented to mitigate similar issues in the future.</p>	Chair



11	Recognition and Thanks: The Council expressed their gratitude and extended recognition to all volunteers and individuals who have contributed to the community's efforts throughout the year.	
12	AOB: Clerks Contracted Hours: Emily Bevan-Jones (Clerk) left the room to enable the Council to discuss her contracted hours. This matter was treated as confidential. The Council deliberated on the Clerk's contracted hours and reached a decision regarding her hours going forward. Details of the discussion have been redacted from the public record. The meeting concluded at 21.00 pm. Date of next meeting TBC.	