



**Pendine Community Council Meeting  
Wednesday 26th February 2025 7.00 pm  
Llanmiloe Resource Centre**

<b>1</b>	<p><b>Welcome, Apologies and Introductions :</b></p> <p>Present: Andrew Shaw (Chair); Steve Rundle; Sara Bruce- Goodwin (Vice Chair); Emily Bevan-Jones (Clerk).</p> <p>Apologies: Cllr Hayley Thomas.</p> <p>No members of the public present.</p>	
<b>2</b>	<p><b>Declarations of Personal Interest:</b></p> <p>None Declared.</p>	<b>All</b>
<b>3</b>	<p><b>To sign as correct minutes of previous meeting:</b></p> <p>The minutes from the previous meeting, held on 15th January 2025, were reviewed by the council. After careful consideration, they were signed and approved as a true and accurate record of proceedings</p>	<b>All</b>
<b>4</b>	<p><b>Council Finance:</b></p> <p>The Clerk presented the monthly financial statement. All payments due for authorisation were approved and signed by the Chair.</p> <p>The bank reconciliations were reviewed, approved, and signed by both the Chair and Vice Chair.</p>	<b>Clerk</b>
<b>5</b>	<p><b>Planning Matters:</b></p> <p>PL/08943 (resubmission) for the change of use from a launderette and fish and chip shop to a Thunderbird Fried Chicken takeaway has been resubmitted.</p> <p>A separate planning application, PL/08896, has been submitted for a new single-storey extension to the existing restaurant, reconfiguration of external patio areas including lighting, provision of a new container-based retail unit (Thunderbird Chicken), and the creation of a new service area and containerised brining unit. Additionally, PL/08904 has been submitted for consent to display associated advertisement signage for PL/08896.</p> <p>The Council resolved to comment on application PL/09996 due to concerns raised by residents regarding signage not being conducive or aesthetically appropriate, potential drainage issues from pollutants entering an already overworked system, litter concerns, and possible traffic management issues given the site's roadside location. However, the Council has no objection to the proposed improvements to the patio area or the extension of the existing building.</p>	<b>All</b>

<p><b>6</b></p>	<p><b>Community Toilet Closures:</b></p> <p>Councillor SR and the Clerk held a meeting attended by concerned residents regarding the closure of the cliffside public toilets by Carmarthenshire County Council (CCC). The purpose of the meeting was to inform residents why PCC was unable to accept the Community Asset Transfer (CAT) of these facilities, following extensive investigation into PCC's financial position. It was determined that the significant costs associated with maintaining the toilets would place an unsustainable strain on PCC's finances.</p> <p>Residents proposed forming a working group to explore alternative options for keeping the facilities open, such as securing grants, given the already substantial workload of the Council. PCC remains unable to reconsider the CAT due to financial constraints.</p> <p>A recent article highlighted potential changes to CCC's budget savings plan, suggesting that the proposed public toilet closures may not proceed. In light of this, the Clerk was requested to write to Cabinet Member Jane Tremlett and a representative from CCC to seek clarification on the article and confirm whether the toilets will now remain open.</p>	<p><b>SR</b></p> <p><b>All</b></p>
<p><b>7</b></p>	<p><b>Grass Tender Award:</b></p> <p>All Councillors were asked to complete the quality evaluation for all tender applicants, which accounted for 70% of the overall tender award, with the remaining 30% based on the financial submission. Following the evaluation of quality and the overall scores, it was agreed that the tender would be awarded to the successful applicant. The Clerk will inform the applicant of the decision on Thursday, 27th February 2025.</p>	<p><b>All</b></p>
<p><b>8</b></p>	<p><b>Audit Feedback:</b></p> <p>The Council has received feedback from Audit Wales following the submission of the triennial audit for the financial year 2023/24. Audit Wales has advised that the Council does not have a statutory power to operate the motorhome park. To continue running the site, the Council will need to obtain the General Power of Competence (GPOC).</p> <p>The criteria for obtaining GPOC require two consecutive unqualified audits, a qualified Clerk, and at least one-third of the Council to be elected members. The Council is committed to achieving GPOC and is actively working towards meeting these requirements.</p> <p>In the meantime, the Council is proactively addressing this matter and is exploring alternative solutions, including leasing the site through a tender process or establishing a trust to manage its operation. This approach follows advice received from One Voice Wales (OVW).</p> <p>The Clerk was instructed to conduct a study of the financial information to determine the potential income that could be obtained through leasing, based on the first year of operations.</p>	<p><b>All</b></p>

	<p>The Council will reconvene once further correspondence is received from Audit Wales. In the meantime, a draft tender document will be compiled. The Clerk was authorised to enrol in training to work towards the CiLCA qualification, funded by the Council.</p>	
<p><b>9</b></p>	<p><b>Car Park Maintenance:</b></p> <p>The Chair requested the Clerk to order 4 x resin for the installation of the new parking meters. This was agreed and authorised by the full Council. It was unanimously agreed that the machines would be installed by a contractor.</p> <p>The Clerk updated the Council on the programming of the machine, which is now complete, with an estimated installation date of 8th March 2025. The Clerk also advised that Eagle Signs has been instructed to print stickers to update the tariffs on the pay-and-display board to reflect the new costs.</p> <p>The fencing work, which will cover the area extending from Parkdean's boat yard to the chained area by the existing parking meter, was authorised by the Council as discussed in a previous meeting. Following the receipt of a quote, the Clerk was instructed to accept the quote from Bobby Howell for this work, with the condition that he arranges to meet with the Chair prior to commencing any work.</p> <p>The Council also discussed the need to fence the "blocked" side of the car park, and further quotes will be obtained for this matter.</p> <p>Additionally, a hole has been identified in the car park that will require repairs. Before proceeding with an investigation and obtaining quotes for the repair, the Council has requested the conveyance document to confirm that this area falls within its jurisdiction.</p> <p>It was noted that the tenant's container in the car park is looking less than pleasing and needs to be addressed. The tenant will be asked to clean it up to ensure it is more aesthetically pleasing.</p> <p>The Clerk shared with the Council that Extreme Clean has kindly volunteered to clean the stone furniture in front of the car park and the promenade area free of charge. They have already started cleaning the ramps at the entry to the village by the Pendine sign. Relevant risk assessments have been submitted to CCC for any areas that fall within their jurisdiction, and CCC has approved the works to proceed.</p> <p>The Council agreed that a new date would be shared for a community clean-up of the area following the Dredgers event on the 8th and 9th of March.</p> <p>Councillor SBG shared quotes she had obtained for new hedging in the motorhome park, following damage to some of the hedging from strimming and strangulation by weeds. She recommended obtaining 50 plants at £7.20 each (60 to 80 cm tall). Additionally, it was suggested that shrub fertiliser be purchased to give the plants the best chance. This was</p>	<p><b>All</b></p>

	<p>authorised by the Council.</p> <p>The Council also agreed to ask Councillor Hayley Thomas whether the kind offer from two individuals to complete the painting of the fencing is still available, and if they would also be open to painting the fencing by the bench on the cliff.</p>	
<b>10</b>	<p><b>Vaccant Councillors:</b></p> <p>It was agreed that this agenda item would be deferred to the next meeting.</p> <p>Councillor SBG informed the Council of her intention to resign from her position, effective 28th February 2025.</p>	<b>All</b>
<b>11</b>	<p><b>Warden Vaccancy:</b></p> <p>Following the advertisement for two wardens, Councillor SR and the Clerk informed the Council that interviews would be conducted on 27th February 2025. Feedback from the interviews will be shared to enable the Council to make a decision regarding the employment of a warden.</p> <p>Additionally, the Council agreed to readvertise the role, as an additional warden will be required to cover for days off or illness. The Clerk will proceed with advertising the position again, with a closing date of 7th March 2025.</p> <p>The Clerk also informed the Council that a beach collector, who had previously assisted in 2024, has expressed interest in returning during the peak period, following a positive experience in the role.</p>	<p><b>SR</b></p> <p><b>All</b></p>
<b>12</b>	<p><b>Operational Commitments Ahead of Upcoming Season:</b></p> <p>The Clerk shared with the Council a request for filming from Studio Lambert. Relevant information will be provided to the company; however, as they are in the early stages, further details will be required before any commitment to filming can be made.</p> <p>The Clerk was authorised by the Council to order beach parking tickets for the upcoming season. Full-day tickets will be priced at £6, and half-day tickets at £3. These tickets will be colour-coded to ensure proper rotation and prevent customers from attempting to reuse tickets.</p> <p>Councillor SBG highlighted the need to investigate a Wi-Fi connection as a contingency for card payments, particularly in cases where individuals may not have cash for beach parking. A connection has already been offered by Lotus, and the Council will investigate the associated costs and installation requirements.</p> <p>The Clerk was asked to look into the cost of a phone compatible with SumUp, to enable the warden to take card payments.</p>	<b>All</b>

	<p>Councillor SR has cleaned two "Parking on the Beach" signs found in the container, which will be displayed on beach parking days.</p> <p>The Council requested and authorised the Clerk to book the beach vehicle for new brake discs and pads on the front, as well as a valet. Additionally, the Clerk was instructed to obtain a quote for undersealing the vehicle.</p>	
<b>13</b>	<p><b>Approval of Filming and Events Matrix:</b></p> <p>Councillor SBG presented the new events and filming pricing matrix to the Council for approval. The Council agreed to review the document and provide authorisation following further discussion.</p>	<b>All</b>
<b>14</b>	<p><b>Recognition and Thanks:</b></p> <p>The Chair extended sincere thanks to Councillor SBG for her dedicated hard work and commitment to the Council during her tenure. The Council collectively expressed their gratitude for her valuable contributions, noting her dedication and service to the community.</p> <p>The Council also expressed their appreciation to Extreme Clean for their generous gesture in assisting with the community clean-up, recognising their support as a positive contribution to the area.</p>	<b>Chair</b>
<b>16</b>	<p><b>Any Other Business:</b></p> <p><b>Produce Market Banners:</b></p> <p>Councillor SR requested authorisation from the Council to order two banners to advertise the produce markets for the upcoming season, after sharing the proof from Eagle Signs with the Council. This request was unanimously agreed, and the purchase of the banners was authorised.</p> <p><b>Digital Backup/ Archive:</b></p> <p>The Clerk requested authorisation for the Council to order a terabyte drive to archive digital documents. This request was authorised by the Council, and the purchase was approved.</p> <p>Meeting closed at 20.54</p>	<p><b>SR</b></p> <p><b>Clerk</b></p>