



**Pendine Community Council Meeting
Wednesday 21st August 2024 7pm
Llanmiloe Resource Centre**

1	<p>Welcome, Apologies and Introductions :</p> <p>Present: Andrew Shaw (Chair); Steve Rundle; Sara Bruce-Goodwin; Emily Bevan-Jones (Clerk).</p> <p>Apologies: Cllr Hayley Thomas; Jane Tremlett.</p> <p>No members of the public present.</p>	
2	<p>Declarations of Personal Interest:</p> <p>None declared.</p>	All
3	<p>To sign as correct minutes of previous meeting:</p> <p>The minutes of the council meeting held on 16th July 2024, and the minutes of the Extraordinary Council Meeting held on 31st July 2024, were reviewed, confirmed as an accurate record of the discussions, and duly approved.</p>	All
4	<p>Council Finance:</p> <p>The Clerk presented the monthly financial statement, outlining the Council's current financial position. All payments requiring approval were reviewed, authorised, and signed by the Chair. Additionally, the bank reconciliations were examined, signed, and approved by both the Chair and the Vice Chair.</p> <p>It was agreed that following the Beach Fun Day and Sandcastle Competition, the Council would round up the donations raised to a total of £150.00, which would be donated to the Air Ambulance.</p>	Clerk
5	<p>Planning Matters:</p> <p>None.</p>	All
6	<p>End-of-Season Community Event:</p> <p>The Council discussed the possibility of holding an end-of-season event for the community; however, due to limited time and unfavorable tide conditions, it was determined that this would not be feasible. The Council considered making a donation towards the Llanmiloe Firework Display, which was viewed favorably in collaboration with the Llanmiloe Community Association (LCA). Additionally, discussions were held about a potential joint carnival event with the LCA in 2025, with further investigations to be conducted during the quieter winter period.</p> <p>The Clerk informed the Council that the organiser of the Dredgers had contacted the</p>	All

	<p>Council, requesting the use of the beach on the weekend of the 26th and 27th of October 2024. A meeting will be arranged to discuss the details and associated costs. The agreed rate is £250.00 plus VAT per day, with additional costs if food vendors are present.</p> <p>The Council agreed to develop a pricing matrix for filming and events based on specific budgets. Once finalized and approved, this matrix will be displayed on the Council's website.</p> <p>The possibility of extending the produce market was also considered, but this will be heavily dependent on the weather conditions in October to determine its feasibility. The Council briefly discussed the potential for a repeat of last year's Christmas event, tentatively scheduled for the second Saturday in December. Further research will be conducted to identify the most suitable weekend for the event.</p>	
7	<p>Scoops car park signaged and Slipway:</p> <p>The Council reviewed the current status of the signage for Scoops Car Park. The Clerk informed that Eagle Signs has been instructed to prepare the sign with two posts for installation. The Clerk will contact Eagle Signs to confirm when the sign is ready for collection. The Council will manage the installation themselves, and a few bags of Postcrete will be ordered to facilitate the installation.</p> <p>The Clerk reported discussions with Carl and Rhys regarding the damaged bollard between Scoops Café and the Promenade. The damaged bollard has been retrieved and will be repaired for reinstatement. An invoice has also been requested to cover the cost of the replacement slipway chains installed this season.</p> <p>Further work related to the deteriorated slipway posts and the potential installation of a new openable barrier on the small slipway will be reviewed following the budget review in October 2024.</p> <p>The Council noted for future reference that Carmarthenshire County Council's parking meters were inoperable on several occasions, including during the Hot Rod Weekend and the weekend of 10th and 11th August 2024. This has been recorded due to concerns previously raised by CCC regarding income.</p>	All
8	<p>Upcoming Filming:</p> <p>The Council reviewed upcoming filming activities scheduled for the beach:</p> <ul style="list-style-type: none"> • Morgan Motors is scheduled to film for a half day on 2nd September 2024. The 	All

	<p>Council agreed to charge £500.00 plus VAT. Additionally, Morgan Motors has requested assistance with marshalling on the beach for one hour, which will be provided at a cost of £100.00 plus VAT.</p> <ul style="list-style-type: none"> • Wall to Wall Media is due to film on 11th September 2024 for a half day. The cost was previously agreed upon with the Clerk prior to the Council's VAT registration, and therefore, will be honored at a gross rate of £500.00. • EMRJ Entertainment Ltd. is scheduled to film on 12th, 13th, and 14th September 2024. As this is a low-budget production, it was suggested that they be charged a reduced rate of £300.00 per day plus VAT, which represents a significant discount compared to the standard full-day filming rate of £1,000.00 per day plus VAT. • The Clerk has received an additional request from a photographer wishing to use the beach. It was suggested that a fee of £100.00 plus VAT be charged for this use. <p>All suggested fees and arrangements were reviewed and agreed upon by the Council.</p>	
9	<p>Archiving of Council Documentation and backup of digital files:</p> <p>The Clerk requested Council approval for methods to archive physical documentation and back up all digital files to prevent data loss. The Council instructed the Clerk to review the records currently held and explore storage options, including the use of the container located at the motorhome park. It was suggested that a safety deposit box could be a potential solution, and the Clerk was asked to investigate pricing for this option. The Council also approved the Clerk to research and propose methods for digital backup, including the costs associated with various digital storage options. Additionally, the Clerk requested authorisation from the Council to meet with the bank to obtain all title deed documentation held in the Council's name. This request was approved.</p>	All
10	<p>Motor home Park and Winter Maintenance Plans:</p> <p>The council discussed efforts to gather volunteers to assist with painting the fencing in the motorhome park. The suggested date for this activity is 21st September 2024, with a backup date of 28th September 2024.</p> <p>The Council agreed to obtain three quotes for modifications required at the grey water waste point in the motorhome park to convert it into a drive-over disposal, which would better accommodate the needs of visiting motorhomes.</p> <p>The Clerk was instructed to request a quote from Rob Jones for rollering the community playground by St. Margaret's Church. Additionally, the Clerk will arrange for the removal of the broken playground equipment until repairs can be completed or a replacement can be obtained.</p> <p>The Council also discussed the importance of obtaining feedback from the community. It was agreed that community members should be invited to the October meeting to share their views and suggestions.</p>	All
11	<p>Website:</p>	

	<p>The Council discussed potential improvements to the usability of the website. It was agreed that simplifying the functionality and making the site more user-friendly is a priority. The Clerk has been instructed to contact Nextbyte to explore how these improvements can be achieved and to obtain a quote for the associated costs.</p>	<i>All</i>
12	<p>Community Car Park Pricing:</p> <p>The Council agreed on the pricing structure for the new parking meters, which are set to be installed over the winter period. The agreed pricing is as follows: £1.50, £2.00, £3.00, £5.00, and £15.00. These prices are required to complete the programming of the machines.</p> <p>When meeting with CCC, the Council will inquire about the possibility of aligning their pricing with the County Council car park. Additionally, it was requested to investigate the cost of reflecting Lotus' WiFi signal to enable card payments for beach parking during the summer, as the current signal is insufficient.</p> <p>The Clerk has been instructed to investigate the cost of each beach parking ticket.</p>	<i>All</i>
13	<p>Recognition and Thanks:</p> <p>The Council extended its thanks to all those involved in making the Family Sandcastle Competition and Fun Day a success. Their efforts were greatly appreciated by the community.</p>	<i>All</i>
14	<p>AOB:</p> <p>Chairs Chain:</p> <p>The Clerk requested the Council's permission to have the Chair's chain cleaned, as its current condition is poor. The Council authorised this request and instructed the Clerk to obtain a quote for insurance purposes.</p> <p>Donkeys:</p> <p>Following the Sandcastle Competition and Fun Day, the vendor who attended with the donkeys has requested to operate on weekends. The Council had no objections, provided that all relevant documentation (risk assessments, insurance) is submitted. It was agreed that 20% of the vendor's takings would be shared with the Council.</p> <p>The Council also agreed that if a similar request is made for the summer season next year, further discussion will be required to reach an agreement.</p> <p>Ice Cream Tender:</p> <p>The Council held initial discussions regarding the re-tendering of the ice cream franchise. A detailed discussion and decision will take place at the September meeting. Additionally, the Council will investigate the positions and pricing of tenders from other local councils.</p> <p>Public Toilets situated by the Springwell:</p>	

Following the previous meeting attended by the Clerk with CCC, where the intention to close the public toilets by the Springwell due to budget cuts and the proposed community asset transfer was discussed, the Chair reported that he has compiled a condition report.

This report will be presented at the next meeting with CCC scheduled for September 24, 2024.

Sloosgate:

The Council discussed ongoing issues on Marsh Road, where sewage is egressing through the drains at high tide due to inadequate infrastructure. It was proposed that a complaint be made to Environmental Health to expedite resolution of the issue.

Additionally, the Council noted that the sloosgate on the stepped area in front of the Beach Hotel is not functional. This mechanism is intended to prevent tide ingress and the accumulation of sand and shale. The Clerk has raised this matter with Natural Resources Wales but has yet to receive a response. It is believed that this malfunction may be contributing to the problems observed on Marsh Road.

Morfa Bychan:

The warden has reported incidents of human waste along Morfa Bychan during their patrols, raising significant public health concerns. This issue has been reported to Jane Tremlett to support the implementation of Public Space Protection Orders.

Additionally, concerns regarding dog attacks, reported to the Clerk by residents, have also been addressed. The Clerk has reported these incidents to Dyfed Powys Police for investigation.

The meeting closed at 21.10

The date of the next meeting will be confirmed in due course.